

## Housing Application Form - Harehill Court

It is important that this form is completed giving as much information as possible. This will enable us not only to assess if we are able to offer a place on the waiting list but to place the applicant in the correct position on the list, which may in some cases mean a higher position with greater priority, depending on your needs and personal circumstances.

### 1. Applicants Details:

	Applicant	Joint Applicant (if applicable)
Title:		
First name/s:		
Surname:		
Address:		
Telephone No:		
Email address:		
Previous addresses in last five years:		
Current Tenure:		

	<b>Applicant</b>	<b>Joint Applicant (if applicable)</b>
Date of birth:		
Relationship to joint applicant:		
National Insurance No:		
Gender:		
Marital status:		
Details of any unspent convictions:		
Details of any legal action taken against you for Anti Social Behaviour? i.e Eviction, Injunction, ASBO etc..		

**2. Reason for Application:**

	<b>Applicant</b>	<b>Joint Applicant (if applicable)</b>
Describe in detail why you wish to apply for housing at Harehill Court.		

3. Disabilities & Medical conditions:

	<b>Applicant</b>	<b>Joint Applicant (if applicable)</b>
Describe in detail any disabilities or medical conditions you may have. If none state none.		
Give the name, address and telephone details of your Gp.		
List any prescribed / un-prescribed medication you take at the present time and state what it is for. If none state none.		

	<b>Applicant</b>	<b>Joint Applicant (if applicable)</b>
Give details of any medication you are allergic to or allergies.		
Are you registered blind		
Are you registered disabled		
Give details of any hearing or speech impairments you have or any other communication difficulties.		
Give details of any aids or assistance you use to assist with your mobility ie walking frame or wheel chair either indoors or outside.		
Give details of any dietary requirements including likes and dislikes you have.		

	<b>Applicant</b>	<b>Joint Applicant (if applicable)</b>
Give details of any mental health problems or learning difficulties you have or have had. Including dementia, Alzheimer's, depression, psychoses or other.		
Give details of any addictions you have or have had.		

**4. Personal care / support:**

	<b>Applicant</b>	<b>Joint Applicant (if applicable)</b>
<p>Give details of any personal care you receive.</p> <p>This may include:</p> <ul style="list-style-type: none"> <li>• Washing &amp; dressing</li> <li>• Meal or drink preparation</li> <li>• Assistance with incontinence needs</li> <li>• Laundry and cleaning</li> <li>• Shopping</li> <li>• Administration of medication</li> </ul>		

	<b>Applicant</b>	<b>Joint Applicant (if applicable)</b>
Do you receive a personal budget from Derbyshire County Council to assist with the cost of personal care needs or is the care privately funded.		
Give details of any family or friends that assist with your care. Including contact details and what support they offer. If none state none.		
Give details of anyone who has Power of Attorney on your behalf		

5. Finances:

	<b>Applicant</b>	<b>Joint Applicant (if applicable)</b>
Are you able to pay the specified rent?  <i>Those wishing to apply for housing benefit will be asked to pay the full monthly rent until benefits have been confirmed.</i>		
Have you ever been in arrears with any rent, mortgage or council tax payments? If so give full details.		

6. Housing:

	<b>Applicant</b>	<b>Joint Applicant (if applicable)</b>
Give details about why your present accommodation is not suitable for your needs. i.e isolation, in need of repair, stairs etc...		
If offered a suitable flat immediately would you accept it?  Only applicants who are ready to move will be accepted on to the active waiting list.		

Please use this space for any other information relevant to the application:

In accordance with General Data Protection Regulations 2018, Chesterfield Churches Housing Association Ltd (CCHA) will only use the personal information it holds about you for purposes relating to your application to reside at Harehill Court. CCHA may contact your Gp or other health disciplines involved in your care, your land lord or any relevant body regarding your application with prior notification.

CCHA will protect the information and not disclose it to any other person or organisation, except where it is legally required to do so.

If you wish to see the personal information CCHA holds about you, or have any queries about the use of your information please speak to the manager.

If accepted onto the list and an offer of a suitable flat is declined, you may be placed on to the bottom of the waiting list.

**Declaration:**

I/ we understand that if any false information is given this application may be suspended or cancelled.

I / we understand that if I obtain accommodation by providing inaccurate information, the Association may withdraw any tenancy offers or take legal action to recover the property.

I/We authorise CCHA to make any inquiries that are required to deal with my application.

Applicant's signature:

Joint applicant's signature:

Date:

If the applicant/s has not completed this form please state the name and address of person completing, relationship and why assistance was required.

Signature:

Date:

**When completed this form should be returned for the attention of the Manager at Harehill Court.**

Chesterfield Borough Council has 50% nomination rights for Harehill Court. To speed up your application you may like to consider registering on their waiting list as well, indicating that you wish to be considered for housing at Harehill Court and when a flat is available a bid may be registered in person or on line for the vacancy. You can obtain information about this from Chesterfield Borough Council on 01246 345345.